



EXECUTIVE MEETING MINUTES

HELD	VUWSA Meeting Room, 20 th August 2014, 5pm
MEETING NUMBER	12
PRESENT	Sonya Clark, Rick Zwaan, Declan Doherty-Ramsay, Jordan Lipski, Madeleine Ashton-Martyn, Toby Cooper, Alasdair Keating, Caroline Thirsk, Stephanie Gregor
APOLOGIES	Rāwinia Thompson
IN ATTENDANCE	None
MINUTES RECORDED BY	Jordan Lipski

MEETING OPENED AT 5.12PM

Procedural Items

A. APOLOGIES

DISCUSSION	None.
RESOLUTION	THAT the apologies of Rāwinia Thompson be accepted. Sonya Clark/Declan Doherty-Ramsay CARRIED 99/14

B. NOTIFICATIONS OF UN-NOTIFIED GENERAL BUSINESS

DISCUSSION	Rick requested that an item be discussed in committee.
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C. MINUTES FROM PREVIOUS EXECUTIVE MEETING

DISCUSSION	None.
RESOLUTION	THAT the minutes of the eleventh Executive Meeting be accepted as a true and accurate record. Sonya Clark/Caroline Thirsk CARRIED

	100/14
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D. ACTION POINTS FROM PREVIOUS EXECUTIVE MEETING

DISCUSSION	Action points were discussed and closed.
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Reports

A. PRESIDENT’S REPORT

DISCUSSION	<p>President’s Report</p> <p>Sonya discussed what she has been doing since the last meeting.</p> <p>She has been drafting a general manager job description in conjunction with Kate McRoberts from Carte Blanche. The job description will be brought to the Executive once completed.</p> <p>Sonya noted that planning for Orientation 2015 is underway.</p> <p>She then discussed the Student Services Levy, noting that she, Rick and Madeleine took VUWSA’s recommendation on the levy to the Advisory Committee on the Student Services Levy. VUWSA recommends a 2% increase in the levy, provided that mental health be a focus and that work be done to finish the student representation review.</p> <p>Sonya said that University fee-setting is coming up, and there will be a public forum with the Vice-Chancellor on fees on 9 September. Toby agreed to organise promotion of the event.</p> <p>International students have written a paper on their experiences as international students, which will be presented to the University Council.</p> <p>Sonya then discussed the “That’s What She Said” conference to be held in Christchurch, which the Executive agreed to fund up to three people to attend. Despite more promising initial interest from others, only Madeleine will be attending.</p> <p>Sonya has met with the Postgraduate Students’ Association (PGSA) about their Victoria Awards. The PGSA has invited VUWSA to sponsor a Best Lecturer award.</p> <p>She noted that Leisel Griffiths, VUWSA’s interim general manager, will create an up-to-date budget forecast for the year.</p> <p>Discussion</p> <p>The Executive discussed the PGSA awards. The general consensus was that the Executive supports sponsoring the event in principle, but in some way other than directly funding a cash prize.</p>
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	<p>President's Report</p> <p>Sonya discussed the VUWSA Annual General Meeting (AGM), which will need to take place before the end of the year. At the AGM, Executive Members' half year reports must be approved, and any constitutional amendments can be presented. Any life members can also be nominated.</p> <p>Discussion</p> <p>The Executive agreed that the AGM should take place in week 10 of the Trimester, at 1pm on Wednesday 1 October.</p> <p>The Executive then discussed possible constitutional amendments to be moved at the AGM. It was agreed that VUWSA officers' pay should be investigated, and that Stephanie would research this and provide a report at the next Executive meeting.</p>
RESOLUTION	<p>THAT the Executive accept the President's Report.</p> <p>Rick Zwaan/Declan Doherty-Ramsay CARRIED 101/14</p>
RESOLUTION	<p>THAT a date be set for the 2014 Annual General Meeting on 1 October 2014 at 1pm.</p> <p>Rick Zwaan/Alasdair Keating CARRIED 102/14</p>
ACTOIN POINT	PERSON RESPONSIBLE
Research pay arrangements at other students' associations and present a report at the next meeting	Stephanie Gregor

B. CAMPAIGNS UPDATE

DISCUSSION	<p>Alasdair provided a campaigns update. He highlighted that around 600 General Election voting enrolment packs have been given to students. Voting enrolment levels for people under-24 in the Wellington Central Electorate have risen significantly, which is good to see.</p> <p>VUWSA is running two candidates' events in September: one between local candidates; the other between major parties' tertiary education spokespeople.</p> <p>Declan added that around 400 people have completed the "What Are You Voting For?" survey, which is very positive. Prizes will be drawn, but not until more people have completed the survey.</p>
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General Business

A. UNIVERSITY SPORT NEW ZEALAND

DISCUSSION	<p>Sonya explained the history and context of University Sport New Zealand, and a recommendatory report that has been completed on it.</p> <p>The Executive discussed the report's recommendations. There was a consensus that the recommendations are generally good and should be supported by VUWSA, but that there are some concerns with specific aspects of the recommendations. Particular concerns were with the focus on competitive sports and with only one student being on the board.</p>
RESOLUTION	<p>THAT the Executive accept the Report, note that it is regrettable that tertiary sport has come to this but accept it, and note a strong preference that there be at least two students on the new board, who have strong links to established students' associations, preferably appointed by students' associations.</p> <p>Sonya Clark/Alasdair Keating CARRIED 103/14</p>

B. STUDENT JOB SEARCH

DISCUSSION	<p>Sonya explained the context for recommended changes to the SJS Constitution.</p> <p>The Executive then discussed the changes, and generally supported them. Rick did not support the details of one amendment and abstained from voting on that amendment.</p>
RESOLUTION	<p>THAT VUWSA vote for the first constitutional change, titled "Matter No. 1: Membership", namely that clause 2 and clause 6 of the SJS Constitution be amended to introduce "A" membership and "B" membership categories, as set out in the SJS report.</p> <p>Sonya Clark/Toby Cooper CARRIED 104/14</p>
RESOLUTION	<p>THAT VUWSA vote for the second constitutional change, titled "Matter No. 2: General Meeting Processes", namely that clause 9 of the SJS Constitution be amended to reflect the proposed changes to general meeting processes, as set out in the SJS report.</p> <p>Sonya Clark/Rick Zwaan CARRIED 105/14</p>
RESOLUTION	<p>THAT VUWSA vote for the third constitutional change, titled "Matter No. 3: National Council", namely that clause 10 be amended to reflect the proposed changes to the structure of the National Council, as set</p>

	<p>out in the SJS report.</p> <p>Sonya Clark/Declan Doherty-Ramsay Abstention by Rick Zwaan CARRIED 106/14</p>
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C. STUDENT REPRESENTATION CELEBRATION

DISCUSSION	<p>Caroline discussed the upcoming Student Representation Celebration, and particularly a large unanticipated security cost that would be imposed for using the Hub for this event, which could not fully be covered by the event’s existing budget. She requested that an additional \$535 funding be allocated to the budget.</p> <p>The Executive discussed the event, including venue choice, catering and the awards.</p> <p>It was agreed that \$500 from the Clubs Council budget line could be spent to create additional awards.</p> <p>There was consensus that no additional funding should be granted, aside from the \$500 for new awards, and that Caroline look into alternative venues for the function.</p> <p>Sonya thanked Caroline for all her work on the event.</p>
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Committee

A. MOVEMENT INTO COMMITTEE

RESOLUTION	<p>THAT the Executive move into committee for reasons of commercial sensitivity at 7.08PM.</p> <p>Sonya Clark/Toby Cooper CARRIED 107/14</p>
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B. MOVEMENT OUT OF COMMITTEE

RESOLUTION	<p>THAT the Executive move out of committee at 7.23PM.</p> <p>Rick Zwaan/Madeleine Ashton-Martyn CARRIED 108/14</p>
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MEETING CLOSED AT 7.23PM.

These minutes were approved by the VUWSA Executive on 20th August, 2014.

President

Secretary